



**THIRUVANANTHAPURAM REGIONAL CO-OPERATIVE MILKPRODUCERS' UNION LTD.**  
**KSHEERA BHAVAN, PATTOM, THIRUVANANTHAPURAM -695 004**  
Phone Nos. 2558850, 2446845 Fax: 2449567, E-mail ID - trcmpuproj@gmail.com

**NOTICE INVITING TENDER (RE TENDER)**

The Managing Director, Thiruvananthapuram Regional Co-operative Milk Producers Union Ltd (TRCMPU Ltd) invites online bids from Manufacturers/Dealers for Supply of Teflon Tapes at Thiruvananthapuram, Kollam and Pathanamthitta Dairies through e-procurement portal of Government of Kerala (<http://www.etenders.kerala.gov.in>)

1.	Tender Notice No. & Date	724/TRU/PC/2024/2463 Dated 25.10.2024
2.	Item of Work	Re tender for Supply of Teflon Tapes at Thiruvananthapuram, Kollam and Pathanamthitta Dairies.
3.	Specification	Attached
4.	Quantity Required (approx.)	Thiruvananthapuram Dairy - 2000 Nos/ Year Kollam Dairy - 900 Nos/ Year Pathanamthitta Dairy - 650 Nos/ Year
5.	Bid Submission Fee	Rs.1000/-
6.	Earnest Money Deposit	Rs.25,000/- (Rupees Twenty five Thousand only)
7.	Date and Time of Publication of e- tender.	25/10/2024, 03.00 PM
9.	Date of Submission of e-tender	25/10/2024, 03.00 PM to 05/11/2024, 04.00 PM
10.	Date and time of opening of e-tender	06/11/2024, 02.30 PM
11.	Place of Opening	TRCMPU Ltd., Ksheerabhavan, Pattom Thiruvananthapuram-695004.
12.	Bid Validity	12 Months
13.	Delivery period	Based on the requirement of the unit, One year from the date of Confirmed order.

  
Managing Director  
JE

### Terms & Conditions for e-Procurement

This tender is an e-Tender and is being published online for work / supplying of equipment as mentioned in the Invitation to bid. The tender is invited in two cover system from the registered and eligible manufacturers / suppliers through e-procurement portal of Government of Kerala (<http://www.etenders.kerala.gov.in>). Prospective bidders willing to participate in this tender shall necessarily register themselves with above mentioned e-procurement portal. The tender timeline is available in the critical date section of this tender published in [www.etenders.kerala.gov.in](http://www.etenders.kerala.gov.in).

#### **A) Online Bidders registration process:**

Bidders should have a Class II or above Digital Signature Certificate (DSC) to be procured from any Registration Authorities (RA) under the Certifying Agency of India. Details of RAs will be available on [www.cca.gov.in](http://www.cca.gov.in). Once, the DSC is obtained, bidders have to register on [www.etenders.kerala.gov.in](http://www.etenders.kerala.gov.in) website for participating in this tender. Website registration is a one-time process without any registration fees. However, bidders have to procure DSC at their own cost. Bidders may contact e-Procurement support desk of Kerala State IT Mission over telephone at 0471-2577088/188/388 or 0484-2336006, 2332262 or 0497-2764788, 2764188 or 0483-273294 or through e-mail: [etendershelp@kerala.gov.in](mailto:etendershelp@kerala.gov.in) or [helptender@gmail.com](mailto:helptender@gmail.com) for assistance in this regard.

#### **B) Online Tender Process:**

The tender process shall consist of the following stages:

- i) **Downloading of tender document:** Tender document will be available for free download on [www.etenders.kerala.gov.in](http://www.etenders.kerala.gov.in) from the date & time of publication of e-tender, till the last date & time for online submission of e-tender. However, tender document fees shall be payable at the time of bid submission as stipulated in this tender document. Downloading of tender documents will not be possible after the date specified above.
- ii) **Pre-bid meeting:** Refer page 3 of the tender document
- iii) **Publishing of Corrigendum:** All corrigendums shall be published on [www.etenders.kerala.gov.in](http://www.etenders.kerala.gov.in) and shall not be available elsewhere.
- iv) **Bid submission:** Bidders have to submit their bids along with supporting documents to support their eligibility, as required in this tender document to [www.etenders.kerala.gov.in](http://www.etenders.kerala.gov.in). No manual submission of bid is allowed and manual bids shall not be accepted under any circumstances.
- iv) **Opening of Technical bid and bidder short-listing:** Technical bids will be opened, evaluated and shortlisted as per the eligibility and technical qualification. All documents in support of technical qualification shall be submitted online as well as offline within the due date and time. Failure to submit the documents will attract disqualification. Bids shortlisted by this process will be taken up for opening the financial bid.
- v) **Opening of financial bids:** Bids of the qualified bidders shall only be considered for opening and evaluation of the financial bid on the date and time mentioned in the critical date section.

#### **C) Documents comprising bid:**

i) **First Stage (Pre qualification or Technical cover based on 1 cover or 2 cover tender system):** Pre-Qualification or Technical proposal shall contain the scanned copies of the following documents which every bidder has to upload.

- A. Copies of original documents defining the constitution or legal status, place of registration and principal place of business of the company or firm or partnership or if a joint venture, of each party there to constituting the bidder.
- B. Copies of Sales tax & service tax registration certificate.
- C. Details of experience and past performance of the bidder (or of each party to a joint venture) on works of similar nature, and details of current work in hand and other contractual commitments shall be submitted. Customer's full address, contact persons, contact telephone number and e-mail ID are to be furnished.
- D. The bidder should be in same business as Supplier / manufacturer for which the bid is invited for a minimum period of five years at the time of bid opening. If an authorized dealer participates in the bid they should produce documentary evidence for establishing that their principal supplier should be in the same business for a minimum period of 5 years. Copy of authorized dealership certificate issued by the principal supplier or manufacturer should also be uploaded along with bid

document.

E. The bidder's annual financial turnover during any one of the last two years shall not be less than twice the estimated cost as specified in the Invitation to Bid.

F. The bidder shall have completed at least 3 number of similar installations for which this invitation to bid is issued during the last 10 years.

G. The bidder shall furnish a copy of the Income tax Returns for the previous year in original or certified true copies.

The department doesn't take any responsibility for any technical snag or failure that has taken place during document upload.

**ii) The Second Stage (Financial Cover or as per tender cover system):**

The Bidder shall complete the Price bid as per format given for download along with this tender.

**Note:** - The blank price bid should be downloaded and saved on bidder's computer without changing file-name otherwise price bid will not get uploaded. The bidder should fill in the details in the same file and upload the same back to the website.

**Fixed price:** Prices quoted by the Bidder shall be fixed during the bidder's performance of the contract and not subject to variation on any account. A bid submitted with an adjustable/variable price quotation will be treated as non-responsive and rejected.

**D) Tender Document Fees and Earnest Money Deposit (EMD)**

The Bidder shall pay a tender document fee and Earnest Money Deposit or Bid Security as given in the Tender Inviting Notice. The Bid security is required to protect the purchaser against risk of Bidder's conduct, which would warrant the forfeiture of security.

**Online Payment modes:** The tender document fees and EMD can be paid in the following manner through e-Payment facility provided by the e-Procurement system:

**State Bank of India Multi Option Payment System (SBI MOPS Gateway):** Bidder are required to avail Internet banking facility in any of the below banks for making tender remittances in e-Procurement system.

A) Internet Banking Options (Retail)			
1	Allahabad Bank	29	Janata Sahakari Bank
2	Axis Bank	30	Karnataka Bank
3	Andhra Bank	31	Karur Vysya Bank
4	Bandan Bank	32	Kodak Mahindra Bank
5	Bank of Bahrain and Kuwait	33	Lakshmi Vilas Bank
6	Bank of Baroda	34	Mehasana urban Co-op Bank
7	Bank of India	35	NKGSB Co-operative Bank
8	Bank of Maharashtra	36	Oriental Bank of Commerce
9	Bassein Catholic Co-operative Bank	37	Punjab and Maharashtra Co-operative Bank
10	BNP Paribas	38	Punjab National Bank
11	Canara Bank	39	Punjab and Sind Bank
12	Catholic Syrian Bank	40	RBL Bank
13	Central Bank of India	41	Saraswat Co-operative Bank
14	City Union Bank	42	Shamrao Vithal Cooperative Bank
15	Corperation Bank	43	South Indian Bank
16	Cosmos Bank	44	Standard Chartered Bank
17	DCB Bank	45	State Bank of India
18	Dena Bank	46	Syndicate Bank
19	Deutsche Bank	47	Tamilnadu Mercantile Bank
20	Dhanalaxmi Bank	48	Tamilnada Cooperative Bank
21	Federal Bank	49	The Kalyani Janatha Sahakari Bank
22	HDFC Bank	50	TJSB Bank(Erstwhile Thane Janata Sahakari Bank )
23	ICICI Bank	51	UCO Bank
24	IDBI Bank	52	Union Bank of India
25	Indian Bank	53	Vijaya Bank



26	Indian Overseas Bank	54	YES Bank
27	Indus Ind Bank	55	United Bank of India
28	Jammu & Kashmir Bank		
<b>B)</b>			
1	Bank of Baroda	19	Karur Vysya Bank
2	Bank of India	20	Kodak Bank
3	Bank of Maharashtra	21	Lakshmi Vilas Bank
4	BNP Paribas	22	Oriental Bank of Commerce
5	Canara Bank	23	Punjab and Maharashtra Coop Bank
6	Catholic Syrian Bank	24	Punjab and Sind Bank
7	City Union Bank	25	Punjab National Bank
8	Corporation Bank	26	RBL Bank
9	Cosmos Bank	27	Shamrao Vithal Cooperative Bank
10	Deutsche Bank	28	South Indian Bank
11	Development Credit Bank	29	State Bank of India
12	Dhanalaxmi Bank	30	Syndicate Bank
13	Federal Bank	31	UCO Bank
14	HDFC Bank	32	Union Bank of India
15	ICICI Bank	33	UPPCL
16	Indian Overseas Bank	34	Vijaya Bank
17	Janata Sahakari Bank	35	Axis Bank
18	Jammu & Kashmir Bank		

During the online bid submission process, bidder shall select SBI MOPS option and submit the page, to view the **terms and condition** page. On furtherer submitting the same, the e- Procurement system will redirect the bidder to MOPS Gateway, where two options, mainly **SBI and other banks\*** will be shown. Here, bidder may proceed as per below.

(a) **SBI Account holders** shall click **SBI** option to with its Net banking facility, where bidder can enter their internet banking credentials and transfer the tender fee and EMD amount.

(b) **Other bank account holders** may click **other banks** option t view the bank selection page. Here bidder can select from any of the 54 banks to proceed with its net banking facility, for remitting the tender payments.

\*Transaction charges for other banks vide SBI Letter No. LHO/TVM/AC/2016-17/47- 1% of transaction value subject a minimum of Rs.50/- and maximum of Rs.150/-

Any transaction charges levied while using any of the above modes of online payment has to be borne by the bidder. The supplier/contractor's bid will be evaluated only if payment status against bidder is showing "Success" during bid opening.

#### **E) SUBMISSION PROCESS:**

For submission of bids, all interested bidders have to register online as explained above in this document. After registration, bidders shall submit their Technical bid and financial bid online on [www.etenders.kerala.gov.in](http://www.etenders.kerala.gov.in) along with online payment of tender document fees and EMD.

For page-by-page instructions on bid submission process, please visit [www.etenders.kerala.gov.in](http://www.etenders.kerala.gov.in) and click "Bidders Manual Kit" link on the home page.

**It is necessary to click on "Freeze bid" link/icon to complete the process of bid submission otherwise the bid will not get submitted online and the same shall not be available for viewing/opening during bid opening process.**

## SPECIAL TERMS & CONDITIONS

**1. Eligibility and qualification requirements:**

- 1.1 To be eligible for the award of contract, bidder shall provide satisfactory evidence to the Thiruvananthapuram Regional Co-op Milk producers Union Ltd regarding their eligibility, capacity and adequacy of resources to carry out the contract effectively. To this end all bids submitted shall include the following information.
- a. Copies of original documents defining the constitution or legal status, place of registration and principal place of business of the company or firm or partnership or if a joint venture, of each party there to constituting the bidder.
  - b. Copies of Sales tax & service tax registration certificate.
  - c. Details of experience and past performance of the bidder on works of similar nature, and details of current work in hand and other contractual commitments shall be submitted. Customer's full address, contact persons, contact telephone number and e-mail ID are to be furnished.

**1.2 For the purpose of this particular contract, bidder should meet the following qualifying criteria as minimum:**

- 1. The bidder should be in same business as Supplier / manufacturer/Service providers for which the bid is invited for a minimum period of 1 year at the time of bid opening. If an authorized dealer participates in the bid they should produce documentary evidence for establishing that their principal supplier should be in the same business for a minimum period of 1 years. Copy of authorized dealership certificate issued by the principal supplier or manufacturer should also be uploaded along with bid document.
  - 2. The bidder shall furnish a copy of the Income tax Returns for the previous year in original or certified true copies.
- 2. Tender Fee & Earnest Money Deposit**
- a) The Tender fee and EMD as given in the invitation to bid shall be accepted through online NEFT transaction through the site [www.etenders.kerala.gov.in](http://www.etenders.kerala.gov.in).
  - b) The EMD of the successful bidder shall be released after the signing of the agreement and submission of performance security.
  - c) EMD of the unsuccessful tenderer shall be released after the award of the contract and execution of agreement by the successful tenderer.
  - d) No interest shall be paid for the EMD for the period for which it lies in deposit.
- 3. Agreement**: - The successful bidder has to execute a contract agreement on a Kerala stamp paper worth Rs.200/- within 15 days of receipt of order.

**4. Delivery and billing address**: -

**Thiruvananthapuram Dairy** -

Thiruvananthapuram Dairy  
PB, No.4 Ambalathara, Poonthura P.O  
Thiruvananthapuram-695 026  
PH: 0471-2382148,2382562  
GST No.32 AAAAT9795J3ZV

**Kollam Dairy**

TRCMPU Ltd, Thevally PO,  
Kollam- 691009  
GST - 32AAAAT9795J4ZU

**Pathanamthitta Dairy,**  
Pathanamthitta dairy,  
TRCMPU Ltd, Mammoodu, Nariyapuram.P.O.,  
Pathanamthitta- 689 513  
GST - 32AAAAT9795J5ZT

**5. Terms of payment :**

100% Payment shall be released in full for each lot upon the successful delivery of each consignment to the designated Dairy plants. The payment is contingent upon an inspection confirming that the materials meet the required quality standards. Any discrepancies in quality may result in adjustments or withholding of payment until the issues are resolved to the satisfaction of the receiving Dairy unit.

**The Tender should be submitted as follows**

**Online Cover I**

1. Details of Tender fee and EMD details.
2. Documents to prove the qualifying criteria as mentioned in clause 1 above.
  - Scanned copy of GST registration certificates.
  - Scanned copy Income Tax returns filed for last two years.
  - Copy of audited P&L statement and Balance Sheet for the past two years.
  - Details of previous executed orders along with address of clients, contact person, contact no, e-mail ID etc.
  - Details of contracts on hand and other contractual commitments.

**Online Cover - II**

Price bid in the prescribed form available as BOQ in the website [www.etenders.kerala.gov.in](http://www.etenders.kerala.gov.in)

**3. Note to Bidders:**

- i) Bidders are advised to note the Tender Id and Tender No. & Date for reference.
- ii) All uploaded documents should contain the signature and the office seal of the bidder/authorized persons.
- iii) The Managing Director, TRCMPU Ltd., is empowered to reject any or all the bids without assigning any reason.
- iv) The TRCMPU does not bind itself to accept the lowest offer and reserve the right to accept any offer without assigning any reason. The bidders shall not have any claim in this regard.
- v) Hard copies of the documents mentioned under cover 1 and copy of this tender document duly signed on all pages to be submitted within a day or two from the date of opening.



## Technical Specification

Here are the technical specifications for PTFE-coated fiberglass fabric (FG) Teflon tape specifically designed for use in milk filling machines:

### 1. Material Composition

- Base Material: Woven fiberglass fabric.
- Coating: Polytetrafluoroethylene (PTFE) coating.

### 2. Physical Properties

- Thickness: 0.20 mm
- Width: 20 mm
- Length: 10 meters
- Color: Cream.

### 3. Thermal Properties

- Operating Temperature Range: -73°C to +260°C (-100°F to +500°F).
- Thermal Stability: High thermal stability, ensuring consistent performance at elevated temperatures typical in milk filling processes.

### 4. Mechanical Properties

- Tensile Strength: 300 N/cm to 4000 N/cm, depending on fabric weight and thickness.
- Elongation at Break: 1-5%, ensuring minimal stretch and maintaining tension during machine operation.
- Adhesion to Steel: High adhesion quality to steel surfaces to prevent slipping or movement during machine operation.

### 5. Chemical Resistance

- Chemical Compatibility: Resistant to most chemicals used in the milk processing and filling environment, including cleaning agents, acids, and bases.
- Non-Reactivity: PTFE is non-reactive, ensuring no contamination of milk products.

### 6. Non-Stick Properties

- Surface Characteristics: Low coefficient of friction due to PTFE coating, ensuring non-stick properties that prevent milk and other residues from adhering to the tape.

### 7. Durability and Wear Resistance

- Abrasion Resistance: High resistance to wear and tear, suitable for the repetitive movements and pressures in milk filling machines.
- Service Life: Designed for long service life under continuous operation conditions.

### 8. Electrical Properties

- Dielectric Strength: High dielectric strength to ensure electrical safety if used in conjunction with electrical components.

### 9. Compliance and Certifications

- FDA Compliance: The tape should be FDA-compliant for direct food contact, ensuring safety in milk processing applications.

- RoHS Compliance: Compliant with the Restriction of Hazardous Substances Directive.
- REACH Compliance: Compliant with REACH regulations for chemical safety.

#### 10. Application Specifics

- Machine Compatibility: Suitable for use in high-speed milk filling machines, with compatibility specified for the exact make and model of the equipment.
- Ease of Installation: Easy to install, with high adhesion to ensure it remains securely in place during machine operation.

#### 11. Packaging

- Roll Packaging: Rolls should be packaged in moisture-resistant wrapping to protect the tape during storage and transportation.

#### 12. Supplier Requirements

- Quality Assurance: Suppliers should provide certificates of analysis and compliance for each batch delivered.
- Warranty: The tape should come with a warranty covering defects in material and workmanship.
- The tapes must be suitable for milk filling machines, ensuring high performance, safety, and compliance with industry standards.

#### 13. Terms of supply

- The requirement of teflon tape and schedule for supply shall be intimated from Dairies
- The contractor shall ensure that the Teflon tape must be supplied as per schedule intimated from Dairy.
- Any delay in supply or deviation in quality parameters shall lead to cancellation of work order and forfeiture of security deposit.
- If delay in supply and deviation from quality parameters is frequent (more than 4 times in a year) TRCMPU shall black list the contractor making him ineligible for participating in future tenders.
- The rates for teflon tape must remain unchanged for one year from date of issue of work order. No increase in rates shall be entertained. However if the contractor finds the rates are not feasible for him he may withdraw from the contract by providing a written request with a notice period of least three months in advance. The contractor shall ensure the timely supply of teflon tapes during this notice period at the existing work order rates.
- TRCMPU reserves the right to engage more than one supplier, if found necessary, who is willing to reduce the rates to that of the lowest bidder (L1), provided the quality of the material is in adherence with the stipulated specifications. However, the lowest bidder (L1) is entitled to supply a minimum 60% of the total quantity notified as per this tender notification.
- The bidder shall pay tender document fee of Rs.1,000/- and Earnest Money Deposit Rs. 25,000/- for the supply of items. Successful bidders must deposit Rs 1,00,000/- (rupees one lakh only) as security deposit upon receipt of work order. The security



amount shall be remitted once the order is confirmed to protect the purchaser against risk of Bidder's conduct, which would warrant the forfeiture of security amount.

- If the successful tenderer fails to execute the supply of items as per the purchase order within the stipulated time, the security deposit will be forfeited to TRCMPU and the contract arranged elsewhere. In case where a successful tenderer, after having made partial supply, fails to execute the contract in full, all or any of the material not supplied, may, at the discretion of the undersigned, be purchased by means of another tender / quotation or by negotiation or from the next higher tenderer who had offered to supply and the losses, if any, caused to TRCMPU shall thereby together with such sums as may be fixed by TRCMPU towards the damages be recovered from the defaulting tenderer. Even in cases where no alternative purchases are arranged for the materials not supplied, the proportionate portion of the security deposit based on the cost of the material not supplied at the rate given in the tender of the defaulter shall be forfeited and balance alone shall be refunded.
- The quality of goods supplied shall be in strict accordance with the parameters specified in tender document. In case of any deviation in quality TRCMPU may withhold payment for the entire lot or partially as seen fit. Such materials shall be taken back at the expense of the contractor.

Yearly requirement (approximate)

Sl no	Dairy	Number (rolls of 10 mtr) per year
1	Thiruvananthapuram dairy	2000
2	Kollam Dairy	900
3	Pathanamthitta Dairy	650

**FORM OF AGREEMENT**

(On Non-Judicial Stamp Paper of Rs.200/-)

THIS AGREEMENT made on the \_\_\_ day of \_\_\_, 20\_\_ between the Thiruvananthapuram Regional Co-operative Milk Producers' TRCMPU Ltd., Thiruvananthapuram - 695 004 (hereinafter referred to as "the TRCMPU ") of the one part and of \_\_\_\_\_ (hereinafter referred to as "the Contractor") of the other part:

WHEREAS the TRCMPU is desirous that certain goods and ancillary Services should be provided by the Contractor, viz. \_\_\_\_\_ and has accepted a bid submitted by the Contractor in response to the TRCMPU 's Bidding Document Reference No. \_\_\_\_\_ for the supply of those goods and services in the sum of Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_ only) hereinafter referred to as "the Contract Price")

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

- In this agreement words and expressions shall have the same meaning as in the Terms & Conditions in the above-referred Tender Document.
- The following documents shall be deemed to form and be read and construed as part of this Agreement, viz:

The offer and the price schedule(BOQ) submitted by the Contractor:

- (a) The schedule of requirement and the technical specifications in Bidding Document.
- (b) The terms and conditions in Bidding Document :
- (c) The TRCMPU 's Order No. \_\_\_\_\_ dated \_\_\_\_\_.

- In consideration of the payments to be made by the TRCMPU to the Contractor as hereinafter mentioned, the Contractor hereby covenants with the TRCMPU to provide the Goods and Services and to remedy defects therein in conformity in all respects with the provisions of the TRCMPU's Order and Bidding Document.
- The TRCMPU hereby covenants to pay the Contractor in consideration of the provision of the Goods and Services and the remedying of defects therein, the contract price or such other sum as may become payable under the provisions of the Order at the times and in the manner prescribed in the order and Bidding Document.

IN WITNESS whereof the parties hereto have caused this agreement to be executed in accordance with their respective laws the day and year first above written.

Signed, sealed and delivered  
for and on behalf of the within  
named contractor of the other part

Signed, sealed and delivered  
for and on behalf of the within  
named TRCMPU

CONTRACTOR.

MANAGING DIRECTOR.  
TRCMPU Ltd.,

In the presence of witness

In the presence of witness

1. Signature  
Name and address

1. Signature  
Name and address

2. Signature  
Name and address

2. Signature  
Name and address

## GENERAL TERMS & CONDITIONS

### 1. Inspection:

The equipment under the purview of your supply should be inspected by your own technical experts at your works, and such Inspection Report should be forwarded to us in triplicate. However the TRCMPU reserves its right to inspect at any stage of fabrication / manufacture of the equipment / material. You should intimate TRCMPU without fail when the equipment is ready for inspection, including the stage wise inspection. You should not proceed with further manufacture and / or dispatch of equipment, without obtaining a clearance certificate after inspection or our written permission. You should forward to us the Test Certificates wherever applicable, obtained from concerned authorities / principal manufacturers either regarding quality of any other details of the items utilized in the process of manufacture / fabrication.

### 2. Dispatch Instructions:

The materials are to be dispatched to the project site by the mode of transport specified in the order under intimation to us. Depending on the type of material, you shall have to carry out proper packing / crating to avoid breakages in transit. Other details of dispatch such as marking consignee's particulars etc. are mentioned in the Purchase Order. For using any mode of transport other than the specified one, prior concurrence from us in writing should be obtained. All consignments should be dispatched on freight paid basis irrespective of price basis. In the event of freight payable extra by us, you shall have to obtain our prior approval and produce necessary documentary evidence in support of your claims. Unless otherwise stated, the original RR/LR should be sent by Registered Post directly to the consignee along with a copy of invoice and 2 copies of Delivery Challan / Packing List.

### 3. Insurance

You shall have to arrange all transit risk insurance, warehouse to warehouse basis including storage risk coverage for a period of 6 months from the date of arrival of goods at destination for the items to be supplied by you. In cases where orders are placed on ex-works basis, the premium shall be paid by us at actual to you against production of documentary evidence. In the event of any damage to / loss of consignment in transit, it will be your responsibility to lodge necessary claims with the carriers / underwriters and pursue them till settlement. Since the insurance policy will be obtained in our name, we shall, if required, give you necessary authorization letter authorizing you to lodge and pursue claims on our behalf with the carriers / under writers. You shall also have to make good the losses / damages occurring in transit by making replacement / payment to us in the first instance; if claims are settled by the underwriters and any amounts are realized by us, the amounts thus realized in settlement of claims shall be reimbursed to you. In other words, the prima facie responsibility for getting compensation for the damages / losses incurred, due to all transit hazards, if any, rests with you.

In cases where the purchase order is placed on "free delivery at site" basis, no insurance premium will be paid by us. However in such cases also, all transit risk insurance policy must be obtained to safeguard your own interest and to protect the material against transit hazards.

### 4. Delivery

The stipulated delivery time given in the Purchase Order is the essence of this contract. You must therefore, strictly adhere to the delivery schedule mentioned in the Order.

### 5. Demurrage

You shall bear and reimburse to us full demurrage if any, paid by reason of delay on your part in forwarding the original dispatch documents at the destination mentioned in the Purchase Order.

### 6. Rejection:

We reserve the right to reject the goods either in part or full if at the time of delivery, if it is noticed that the goods supplied do not conform to the specifications / description given in the Purchase Order. The rejection, if any, will be intimated to you in writing within a reasonable time. You will be liable to repair/replace the rejected goods within the stipulated time. Till the repair / replacement is made, the rejected goods shall be lying at your risk, cost and responsibility. If you do not arrange to repair / replace the rejected goods within the period stipulated by us, we may dispose of such goods at your risk and in the manner which we think fit. We shall be entitled to retain the proceeds of disposal either in part or full towards the expenses incurred on storage, handling and disposal of the rejected goods. We shall also be entitled to recover the expenses made by us on storage and handling of such rejected goods till the goods are removed from our premises/stores.



#### **7. Liquidated Damages and Recovery of Advance:**

The accepted delivery schedule of supply and/or installation shall be governed by the Liquidated Damages and Recovery of Advance clause. Each unit of an item shall be delivered to destination and ready for operation not later than the delivery date specified in the purchase order. If you fail to deliver any of the goods or perform the services within the time period(s) specified in the purchase order, TRCMPU shall without prejudice to its other remedies under this purchase order, deduct from the order price as liquidated damages, a sum equivalent to 0.5% of the full Purchase order value for each week of delay. The total amount so deducted shall not exceed 5% of the purchase order value. Once the maximum is reached the TRCMPU may consider cancellation / termination of purchase order.

In case you fail to supply the equipment within the stipulated delivery period plus 20% of the same as grace period, subject to a minimum of 15 days, the purchase order shall stand cancelled and the supplier shall refund the advance, if paid, along with interest at the rate of 18% per annum compounded quarterly on the last day of March, June, September and December, on the advance paid, for the entire period for which the advance was retained by the supplier. This will be without prejudice to other remedies like risk purchase etc. Any incremental taxes, duties and levies on account of the delay in the execution of the purchase order by you will be to your account.

#### **8. Guarantee**

The supply of equipment as well as installation, if entrusted, shall have to be carried out by you to the entire satisfaction of TRCMPU. You shall also guarantee to repair / replace without any extra cost, the items or parts thereof, if found defective due to bad designing, workmanship or substandard material brought to your attention within 12 months from the date of putting on use / commissioning or 18 months from the date of receipt of material at site whichever is earlier. If it is necessary to send the defective equipment or parts thereof to your works for repair / replacement, without forming any precedence, the cost of repacking, loading, unloading, transportation from the site to your works and back to site shall have to be borne by you.

The guarantee however does not cover any damage resulting from normal wear and tear or improper attendance or mishandling of the equipment during repairs by personnel other than the supplier or his authorized agents.

In case of installation jobs you shall have to guarantee the complete installation for satisfactory performance for a minimum period of 12 months from the date of commissioning of the plant / equipment. Any defect arising out of faulty erection / installation or use of substandard material or workmanship shall have to be rectified by you at your cost.

#### **9. Warranty**

You must provide a warranty for a minimum period of 12 months from the date of commissioning of the equipment for satisfactory performance of the supplied equipment according to the designed / rated / installed capacity or any other norms fixed by TRCMPU.

#### **10. Specifications & Manuals**

Operation and maintenance manuals and service instructions along with the drawings showing details of part list against each item of your supply be sent to us in triplicate. **You should also furnish us service requirements like water, electricity, lubricant, air etc., for each equipment wherever applicable.**

You shall provide a list of spare parts, which will be required for the equipments supplied by you for at least one year of normal operation with the names and the addresses of the manufacturers from whom they can be procured. The list should contain the code numbers of the parts which are required to be procured, in addition to the machine number, models etc.

#### **11. Submission of Bills**

Bills in triplicate under Registered Post, stating therein our Purchase Order reference along with necessary copies of Dispatch documents are to be sent to the respective Office. Unless otherwise stated the payment shall be made to you by Crossed Account Payee cheque by post according to the terms of payment mentioned in the Purchase Order.

#### **12. Drawings**

Drawings of the equipment with all structural details/dimensions, material specifications, bill of materials, etc shall be forwarded to the TRCMPU Ltd to enable them to prepare the site to facilitate installation of the equipment immediately on receipt of the same. It is your responsibility to take site measurement, prepare detailed drawing and submit the same for your approval. The drawing shall include all the items for completing the work in all respects.

### **13. Cancellation of Contract**

We shall be free to cancel our order either in part or full, in the case of non-delivery of material / non-completion of installation within the stipulated delivery period or breach of any of the clauses mentioned herein. Consequential losses if any, on account of our getting installation done or obtaining supplies from alternative sources besides payment of higher price shall be recovered from you.

### **14. Sub- Contract**

In the event of awarding sub contract to any party / parties by you for the manufacture / supply / erection of any parts / spares / components that will be used in the ordered equipment, you must furnish us details about your sub signature of bidders, their experience, specialization etc. The sub-contract can be awarded by you only after obtaining written approval from us. In the event of sub-contract also the prima facie responsibility rests on you regarding quality, quantity, guarantee / warranty of the materials supplied by the sub-signature of bidders.

### **15. Force Majeure**

The terms and conditions mutually agreed upon shall be subject to Force Majeure Clause. Neither the supplier nor the purchaser shall be considered in default in performance of his / their obligations here under if such performance is prevented or delayed because of war, hostilities, revolution, civil commotion, strike, epidemic accident, fire, wind, flood, earthquake or because of any law order proclamation, regulation or ordinance of any Government or of any act of God or any other cause whether of similar or dissimilar nature, beyond the reasonable control of the party affected. Should one or both the parties be prevented from fulfilling his / their contractual obligations by a state of Force Majeure lasting continuously for a period of six months, the two parties should consult each other regarding the future implementation of the contract / purchase order.

### **16. Power**

Power will be supplied free of cost at one point. The bidder shall make his own arrangements to provide necessary cables isolators etc to tap the power to the point of requirement during erection work, as per standards.

### **17. Arbitration**


In case of any dispute, the Registrar of Co-operative Societies of Kerala State shall be the sole Arbitrator as per the provisions of Kerala Co-operative Societies Act 1969.

### **18. Employees state insurance**

The contractor shall arrange for insurance etc. of his people employed for erection and installation work as per ESIC act workman compensation and any other provision to meet statutory requirement of various labour Act / Rules. In case of accident to any of the workers during the period of installation, TRCMPU shall not bear any liability what so ever, the entire responsibility primary and final in this respect will be that of contractor.

### **19. Jurisdiction**

THIRUVANANTHAPURAM (KERALA) Only

  
Managing Director