



milma

**Thiruvananthapuram Regional Co-operative Milk
Producer's Union Limited**

Head Office, Ksheera Bhavan, Pattom, Thiruvananthapuram -
695004.

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HO/TRU/PC/2025-2026

12.03.2026

TENDER NOTICE

Sealed competitive tenders are invited from authorized dealers/suppliers for the supply and delivery of office furniture at TRCMPU, Milma, Ksheera Bhavan, Pattom, as per the details given below.

1. Details of Items Required

Sl. No	Item	Quantity	Technical Specifications
1	Steel Almirah	1 No	Made of CRCA steel sheet with powder coated finish. Approx size: 1980 mm (H) × 900 mm (W) × 480 mm (D). Four adjustable shelves with adequate load bearing capacity. Three-way locking system with handle and keys. Proper ventilation slots and anti-rust treatment. Colour: Standard office grey / manufacturer standard. Make: Godrej or equivalent reputed brand.
2	Office Table	2 Nos	Approx size: 1200 mm (L) × 600 mm (W) × 750 mm (H). Made of pre-laminated particle board / engineered wood (minimum 18 mm thickness) with PVC edge banding. Provision for drawer unit with lock and handle. Strong metal frame or wooden structure with adequate stability. Smooth laminated top surface suitable for office use.
3	Executive Chair	2 Nos	High back revolving executive chair with cushioned seat and back. Upholstery in fabric / leatherette. Hydraulic height adjustment system. Tilt mechanism with locking facility. Nylon / chrome base with five castor wheels. PU padded armrests. Suitable for office executive use.

4	Computer Table	2 Nos	Approx size: 900 mm (L) × 600 mm (W) × 750 mm (H). Made of pre-laminated particle board / engineered wood with PVC edge banding. Sliding keyboard tray. Separate CPU stand provision. Cable management hole / system for computer wiring. Strong and stable structure suitable for office environment.
5	Computer Chair	3 Nos	Medium back revolving chair with cushioned seat and back support. Fabric / mesh upholstery. Hydraulic height adjustment. Nylon base with castor wheels. Comfortable ergonomic design suitable for computer workstations.

2. Submission of Tender

- Tender shall be submitted in sealed cover superscribed:
"Tender for Supply of Office Furniture – TRCMPU, Head Office, Milma"
- Rates quoted shall be inclusive of all taxes, transportation, and delivery charges.
- The tender shall clearly indicate price, delivery period, and warranty details.
- The quotation shall be addressed to:

The Managing Director
TRCMPU Ltd (Milma)
Ksheera Bhavan, Pattom
Thiruvananthapuram – 695004

3. Delivery Period

Supply shall be completed within 15 days from the date of issue of Purchase Order.

4. Last Date & Time for Submission

23.03.2026 at 2.30 PM

5. Opening of Tender

Tenders will be opened on **23.03.2026 at 3.00 PM** at TRCMPU, Head Office, Milma, Ksheera Bhavan, Pattom, in the presence of bidders or their authorized representatives who wish to attend.

6. General Conditions

- The quoted rate shall include all taxes, transportation, delivery and installation charges at TRCMPU Head Office, Pattom.
- The items supplied shall be new and of good quality, conforming to the specifications mentioned.
- Items shall be supplied from reputed manufacturers such as Godrej or equivalent brands.
- The supplier shall ensure proper finishing, durability and good workmanship.
- The supplier shall provide minimum one-year warranty for the furniture items.
- The undersigned reserves the right to accept or reject any or all tenders without assigning any reason thereof.
- Incomplete or late tenders will be rejected.
- Payment will be released after satisfactory supply and verification of items.

RARARAJ R KAS
MANAGING DIRECTOR