



**THIRUVANANTHAPURAM REGIONAL CO.OPERATIVE MILKPRODUCERS' UNION LTD.**  
**KSHEERA BHAVAN, PATTOM, THIRUVANANTHAPURAM -695 004**  
**Phone Nos. 2558850, 2446845 Fax: 2449567, E-mail ID - trcmpuproj@gmail.com**

**NOTICE INVITING TENDER**

The Managing Director, Thiruvananthapuram Regional Co-operative Milk Producers Union Ltd (TRCMPU Ltd) invites online bids from reputed and experienced service providers for the Annual Maintenance Contract (AMC) of Computer, UPS, Printer & Weighing Scale at BMCCs in Thiruvananthapuram, Kollam, Alappuzha and Pathanamthitta Districts.

1.	Tender No. & Date	416/TRU/PC/2024 Dated, 13/11/2024
2.	Item of Work	Annual Maintenance Contract (AMC) of Computer, UPS, Printer & Weighing Scale at BMCCs in Thiruvananthapuram, Kollam, Alappuzha and Pathanamthitta Districts.
3.	Number of Units/ Districts	Thiruvananthapuram - 26 Nos Kollam - 20 Nos Alappuzha - 22 Nos Pathanamthitta - 14 Nos
4.	Bid Submission Fee	Rs.1,000/-
5.	Earnest Money Deposit	Rs. 10,000/-
6.	Date and Time of Publication of e- tender.	13/11/2024, 2.30pm
7.	Date of Submission of e-tender	13/11/2024, 2.30 pm to 22/11/2024, 2.30 pm
8.	Date and time of opening of e-tender	23/11/2024, 2.30 pm
9.	Place of Opening	TRCMPU Ltd., Ksheera Bhavan, Pattom Thiruvananthapuram-695004.
10.	Bid Validity	90 Days

MANAGING DIRECTOR

Sd/-

Terms & Conditions  
for e-Procurement

This tender is an e-Tender and is being published online for work / supplying of equipment as mentioned in the Invitation to bid. The tender is invited in two cover system from the registered and eligible manufacturers / suppliers through e-procurement portal of Government of Kerala (<http://www.etenders.kerala.gov.in>). Prospective bidders willing to participate in this tender shall necessarily register themselves with above mentioned e-procurement portal.

The tender timeline is available in the critical date section of this tender published in [www.etenders.kerala.gov.in](http://www.etenders.kerala.gov.in).

**A) Online Bidders registration process:**

Bidders should have a Class II or above Digital Signature Certificate (DSC) to be procured from any Registration Authorities (RA) under the Certifying Agency of India. Details of RAs will be available on [www.cca.gov.in](http://www.cca.gov.in). Once, the DSC is obtained, bidders have to register on [www.etenders.kerala.gov.in](http://www.etenders.kerala.gov.in) website for participating in this tender. Website registration is a one-time process without any registration fees. However, bidders have to procure DSC at their own cost.

Bidders may contact e-Procurement support desk of Kerala State IT Mission over telephone at 0471-2577088/188/388 or 0484-2336006, 2332262 or 0497-2764788, 2764188 or 0483-

273294 or through e-mail: [etendershelp@kerala.gov.in](mailto:etendershelp@kerala.gov.in) or [helptender@gmail.com](mailto:helptender@gmail.com) for assistance in this regard.

**B) Online Tender Process:**

The tender process shall consist of the following stages:

- i) **Downloading of tender document:** Tender document will be available for free download on [www.etenders.kerala.gov.in](http://www.etenders.kerala.gov.in) from the date & time of publication of e- tender, till the last date & time for online submission of e-tender. However, tender document fees shall be payable at the time of bid submission as stipulated in this tender document. Downloading of tender documents will not be possible after the date specified above.
- ii) **Pre-bid meeting:** Refer page 3 of the tender document
- iii) **Publishing of Corrigendum:** All corrigendums shall be published on [www.etenders.kerala.gov.in](http://www.etenders.kerala.gov.in) and shall not be available elsewhere.
- iv) **Bid submission:** Bidders have to submit their bids along with supporting documents to support their eligibility, as required in this tender document to [www.etenders.kerala.gov.in](http://www.etenders.kerala.gov.in). No manual submission of bid is allowed and manual bids shall not be accepted under any circumstances.
- iv) **Opening of Technical bid and bidder short-listing:** Technical bids will be opened, evaluated and shortlisted as per the eligibility and technical qualification. All documents in support of technical qualification shall be submitted online as well as offline within the due date and time. Failure to submit the documents will attract disqualification. Bids shortlisted by this process will be taken up for opening the financial bid.
- v) **Opening of financial bids:** Bids of the qualified bidders shall only be considered for opening and evaluation of the financial bid on the date and time mentioned in the critical date section

**C) Documents comprising bid:**

i) **First Stage (Pre qualification or Technical cover based on 1 cover or 2 cover tender system):** Pre-Qualification or Technical proposal shall contain the scanned copies of the following documents which every bidder has to upload.

A. Copies of original documents defining the constitution or legal status, place of registration and principal place of business of the company or firm or partnership or if a joint venture, of each party

there to constituting the bidder.

B. Copies of Sales tax & service tax registration certificate.

C. Details of experience and past performance of the bidder (or of each party to a joint venture) on works of similar nature, and details of current work in hand and other contractual commitments shall be submitted. Customer's full address, contact persons, contact telephone number and e-mail ID are to be furnished.

D. The bidder should be in same business as Supplier / manufacturer for which the bid is invited for a minimum period of five years at the time of bid opening. If an authorized dealer participates in the bid they should produce documentary evidence for establishing that their principal supplier should be in the same business for a minimum period of 5 years. Copy of authorized dealership certificate issued by the principal supplier or manufacturer should also be uploaded along with bid document.

E. The bidder's annual financial turnover during any one of the last two years shall not be less than twice the estimated cost as specified in the Invitation to Bid.

F. The bidders shall have completed at least 3 number of similar installations for which this invitation to bid is issued during the last 10 years.

G. The bidder shall furnish a copy of the Income tax Returns for the previous year in original or certified true copies.

The department doesn't take any responsibility for any technical snag or failure that has taken place during document upload.

ii) **The Second Stage (Financial Cover or as per tender cover system):**

The Bidder shall complete the Price bid as per format given for download along with this tender.

**Note:** - The blank price bid should be downloaded and saved on bidder's computer without changing file-name otherwise price bid will not get uploaded. The bidder should fill in the details in the same file and upload the same back to the website.

**Fixed price:** Prices quoted by the Bidder shall be fixed during the bidder's performance of the contract and not subject to variation on any account. A bid submitted with an adjustable/variable price quotation will be treated as non-responsive and rejected.

#### **D) Tender Document Fees and Earnest Money Deposit (EMD)**

The Bidder shall pay a tender document fee and Earnest Money Deposit or Bid Security as given in the Tender Inviting Notice. The Bid security is required to protect the purchaser against risk of Bidder's conduct, which would warrant the forfeiture of security.

**Online Payment modes:** The tender document fees and EMD can be paid in the following manner through e-Payment facility provided by the e-Procurement system:

**State Bank of India Multi Option Payment System (SBI MOPS Gateway):** Bidder are required to avail Internet banking facility in any of the below banks for making tender remittances in e-Procurement system.

<b>A) Internet Banking Options (Retail)</b>			
1	Allahabad Bank	29	Janata Sahakari Bank
2	Axis Bank	30	Karnataka Bank
3	Andhra Bank	31	Karur Vysya Bank
4	Bandan Bank	32	Kodak Mahindra Bank
5	Bank of Bahrain and Kuwait	33	Lakshmi Vilas Bank
6	Bank of Baroda	34	Mehasana urban Co-op Bank
7	Bank of India	35	NKGSB Co-operative Bank
8	Bank of Maharashtra	36	Oriental Bank of Commerce
9	Bassein Catholic Co-operative	37	Punjab and Maharastra Co-operative Bank
10	BNP Paribas	38	Punjab National Bank
11	Canara Bank	39	Punjab and Sind Bank
12	Catholic Syrian Bank	40	RBL Bank
13	Central Bank of India	41	Saraswat Cooperative Bank

14	City Union Bank	42	Shamrao Vithal Cooperative Bank
15	Corporation Bank	43	South Indian Bank
16	Cosmos Bank	44	Standard Chartered Bank
17	DCB Bank	45	State Bank of India
18	Dena Bank	46	Syndicate Bank
19	Deutsche Bank	47	Tamilnadu Mercantile Bank
20	Dhanalaxmi Bank	48	Tamilnadu Cooperative Bank
21	Federal Bank	49	The Kalyan Janatha Sahakari Bank
22	HDFC Bank	50	IJSB Bank(Erstwhile Thane Janata Sahakari Bank )
23	ICICI Bank	51	UCO Bank
24	IDBI Bank	52	Union Bank of India
25	Indian Bank	53	Vijaya Bank
26	Indian Overseas Bank	54	YES Bank
27	Indus Ind Bank	55	United Bank of India
28	Jammu & Kashmir Bank		
<b>B)</b>			
1	Bank of Baroda	19	Karur Vysya Bank
2	Bank of India	20	Kodak Bank
3	Bank of Maharashtra	21	Lakshmi Vilas Bank
4	BNP Paribas	22	Oriental Bank of Commerce
5	Canara Bank	23	Punjab and Maharastra Coop Bank
6	Catholic Syrian Bank	24	Punjab and Sind Bank
7	City Union Bank	25	Punjab National Bank
8	Corporation Bank	26	RBL Bank
9	Cosmos Bank	27	Shamrao Vithal Cooperative Bank
10	Deutsche Bank	28	South Indian Bank
11	Development Credit Bank	29	State Bank of India
12	Dhanalaxmi Bank	30	Syndicate Bank
13	Federal Bank	31	UCO Bank
14	HDFC Bank	32	Union Bank of India
15	ICICI Bank	33	UPPCL
16	Indian Overseas Bank	34	Vijaya Bank
17	Janata Sahakari Bank	35	Axis Bank
18	Jammu & Kashmir Bank		

During the online bid submission process, bidder shall select SBI MOPS option and submit the page, to view the **terms and condition** page. On furtherer submitting the same, the e- Procurement system will redirect the bidder to MOPS Gateway, where two options, mainly **SBI and other banks\*** will be shown. Here, bidder may proceed as per below.

- (a). SBI Account holders shall click **SBI** option to with its Net banking facility, where bidder can enter their internet banking credentials and transfer the tender fee and EMD amount.
- (b). Other bank account holders may click **other banks** option t view the bank selection page. Here bidder can select from any of the 54 banks to proceed with its net banking facility, for remitting the tender payments.

\*Transaction charges for other banks vide SBI Letter No. LHO/TVM/AC/2016- 17/47- 1% of transaction value subject a minimum of Rs.50/- and maximum of Rs.150/-

Any transaction charges levied while using any of the above modes of online payment has to be borne by the bidder. The supplier/contractor's bid will be evaluated only if payment status against bidder is showing "Success" during bid opening.

**E) SUBMISSION PROCESS:**

For submission of bids, all interested bidders have to register online as explained above in this document. After registration, bidders shall submit their Technical bid and financial bid online on [www.etenders.kerala.gov.in](http://www.etenders.kerala.gov.in) along with online payment of tender document fees and EMD.

For page-by-page instructions on bid submission process, please visit [www.etenders.kerala.gov.in](http://www.etenders.kerala.gov.in) and click "Bidders Manual Kit" link on the home page.

**It is necessary to click on "Freeze bid" link/icon to complete the process of bid submission otherwise the bid will not get submitted online and the same shall not be available for viewing/opening during bid opening process.**

## SPECIAL TERMS & CONDITIONS

### 1. **Eligibility and qualification requirements:**

- 1.1 To be eligible for the award of contract, bidder shall provide satisfactory evidence to the Thiruvananthapuram Regional Co-op Milk producers Union Ltd regarding their eligibility, capacity and adequacy of resources to carry out the contract effectively. To this end all bids submitted shall include the following information.
- a. Copies of original documents defining the constitution or legal status, place of registration and principal place of business of the company or firm or partnership or if a joint venture, of each party there to constituting the bidder.
  - b. Copies of Sales tax & service tax registration certificate.
  - c. Details of experience and past performance of the bidder on works of similar nature, and details of current work in hand and other contractual commitments shall be submitted. Customer's full address, contact persons, contact telephone number and e-mail ID are to be furnished.

### 1.2 **For the purpose of this particular contract, bidder should meet the following qualifying criteria as minimum:**

1. The bidder should be in same business as Supplier / manufacturer/Service providers for which the bid is invited for a minimum period of 5 years at the time of bid opening. If an authorized dealer participates in the bid they should produce documentary evidence for establishing that their principal supplier should be in the same business for a minimum period of 5 years. Copy of authorized dealership certificate issued by the principal supplier or manufacturer should also be uploaded along with bid document.
2. The bidder shall furnish a copy of the Income tax Returns for the previous year in original or certified true copies.
3. The Bidder should setup service arrangement in Kerala / South India to attend the units within 24 hours in case of failure / breakdown of the machine

### 2. **Tender Fee & Earnest Money Deposit**

- a) The Tender fee and EMD as given in the invitation to bid shall be accepted through online NEFT transaction through the site [www.etenders.kerala.gov.in](http://www.etenders.kerala.gov.in).
  - b) The EMD of the successful bidder shall be released after the signing of the agreement and submission of performance security.
  - c) EMD of the unsuccessful tenderer shall be released after the award of the contract and execution of agreement by the successful tenderer.
  - d) No interest shall be paid for the EMD for the period for which it lies in deposit.
- i. **Agreement:** - The successful bidder has to execute a contract agreement on a Kerala stamp paper worth Rs.200/- within 15 days of receipt of order.

ii. **Work site and billing address: -**

- The unit heads shall provide the detailed address of DCS in their districts.

**Terms of payment :**

- The Unit Heads shall pay 50% of the total cost of AMC as advance at the beginning of the first half of AMC period and balance 50% beginning of the second half of AMC period.

**The Tender should be submitted as follows**

**Online Cover I**

1. Details of Tender fee and EMD details.
2. Documents to prove the qualifying criteria as mentioned in clause 1 above.
  - Scanned copy of GST registration certificates.
  - Scanned copy Income Tax returns filed for last two years.
  - Copy of audited P&L statement and Balance Sheet for the past two years.
  - Details of previous executed orders along with address of clients, contact person, contact no, e-mail ID etc.
  - Details of contracts on hand and other contractual commitments.

**Online Cover - II**

Price bid in the prescribed form available as BOQ in the website [www.etenders.kerala.gov.in](http://www.etenders.kerala.gov.in)

3. **Note to Bidders:**

- i) Bidders are advised to note the Tender Id and Tender No. & Date for reference.
- ii) All uploaded documents should contain the signature and the office seal of the bidder/authorized persons.
- iii) The Managing Director, TRCMPU Ltd., is empowered to reject any or all the bids without assigning any reason.
- iv) The TRCMPU does not blind itself to accept the lowest offer and reserve the right to accept any offer without assigning any reason. The bidders shall not have any claim in this regard.
- v) Hard copies of the documents mentioned under cover 1 and copy of this tender document duly signed on all pages to be submitted within a day or two from the date of opening. Non submission of hard copies by the bidder shall lead to rejection of their offer.

## TECHNICAL SPECIFICATION

### Scope of Work

1. Work includes routine, preventive and break down maintenance of the following items at BMCCs located in Thiruvananthapuram, Kollam, Pathanamthitta & Alappuzha Districts.
  - a. Computer (CPU & Monitor) and peripherals
  - b. Printer
  - c. UPS with Battery
  - d. Weighing Scale

Further details and specifications of the above mentioned items are provided in this tender document.

2. Work includes the supply of spare parts required for the service. The actual cost of spare parts shall be borne by the respective units on submission of duly certified invoices. The damaged parts which are replaced shall be submitted along the invoices to respective BMCCs.
3. The visits shall be on a regular basis, once in two months for preventive maintenance, ie. six periodical visits per year. All breakdown complaints shall be attended or rectified within 24 hours from the time of intimation over phone/email.
4. The successful bidder shall assist the DCS to stamp the milk weigher / weighing balance by Legal Metrology Department and all the statutory fees shall be paid by the DCS.
5. The payment of AMC fee will be made in two advance installments, six months apart, with the second installment contingent on satisfactory performance over the preceding 6 months.
6. Unsatisfactory performance at any stage of contract may result in order cancellation.
7. Successful bidder shall execute an agreement with the unit heads of Thiruvananthapuram, Kollam, Pathanamthitta & Alappuzha Districts prior to work commencement.



<b>Number of Units/ Districts</b>					
<b>SL No</b>	<b>Description</b>	<b>TVM</b>	<b>KLM</b>	<b>PTA</b>	<b>ALPY</b>
1	Computer System (CPU & Monitor)	26	20	14	22
2	UPS with Battery	26	20	14	22
3	Printer	26	20	14	22
4	Weighing Scale	26	20	14	22

**AMC of Weighing scales and computers at BMCCs in Thiruvananthapuram District**

SL NO	NAME OF BMCC	COMPUTER	MONITOR	UPS	BATTERY	WEIGHING SCALE	PRINTER
1	Nellivila	lenova	Think vision	lenova	prompt	prompt	Epson
2	Uchakkada	Intel	hp ICR8390KDB	VGUARD W1305550769	nil	prompt 18P23163	Epson R9GY065916
3	Attukal Bmcc	Hp(intel core 15 9th gen) 22204587718	Hp 3CQ00907R5	Exide 91072408880	9AC0527Y202035	Axpert	Hp(Hp laserjet 1020 plus) CNCGY42763
4	Karode Bmcc	HP 1NA812W9YB	acer	EXIDE 92061976427	EXIDE	PROMT SL NO:18P23368	Wep 17KUA023277
5	Vellanad bmcc	Zenith	acer	Techser	EXIDE	EWI	EPSON
6	Elluvila	Intel INA021zvvd	HP 3CQ0090D8W	Techser P1804050	Exide 4PJ03300104178	Essae- DS-215N 22120892	Wep
7	Kallamam	Assemble 213060049558	Dell FCF-0071401E19PB00H06-0G7D02994-A	Exide 92092319395	Rocket	Prompt 09A3174	Epson TRLY008092
8	Ottasekharam angalam	Intel CX90295487	Samsung ZZ9RH4LG409725M	Keptron 06169057	Exide A1G3G863182CG35	Takyon 210843	Epson Q7EY113392
9	Paliyode	Intel 03305428799043	HP IN235201DW	Nil	Exide IGTT1500	Oscar 2301128	Canon F166400
10	Andoorkonam	INTEL CORE i5 8th GEN INA908YKR2	hp 917443-0011835	EXIDE	S F BATTERIES PROTUBULAR AIXXG729448	OSCAR DIGITAL SYSTEM 2876543198	EPSON LQ-310 * R9GY071422 *
11	Nanniyode	powerx not found (locally assembled cabin)	lapcare LB 24137562	TECHSER TPE1000CLL	exide 4PJ6344400041250 (3 batteries)	GRACE 4144 (GR3000)	WIPRO 800DX (damaged photostat machine is currently using)
				Luminous SESTO1000	Relicell REL100T		

12	Kurumbayam	HP not found ( Intel I5 processor)	Dell CN-0YKV7-728-72-69T-H65I-A00	IGA TECH (IGL12K) T10621120 232	exide,Luminous FEMI-IMST1000 , LPT1290LX	IDMC (PTS XL 500) 23P51528	Epson LQ 310 Recalled for repair
13	Thempamoodu	HP	HP	V GUARD	NIL	TAKYON	EPSON,HP
14	Mottaluvila	HP X18-45392	HP 1N235200LT	GQP HOME UPS EXIDE1450	EXIDE	OSCAR 230133	CANON NTNA656986
15	Manamboor East	Hp i 5 03305-428-799-048	Hp i 5 1N235200MT	Luminous Powerx2250	Livefast	Oscar 230132	CANON NTNA656988
16	Chemmaruthy	Acer UXVJKS1357 G3194816	Acer 47133924999 68	Foxin	InBuilt	MARC 02170351	EPSON Q7EY118609
17	Navaikulam	intel hp	Acer	KEPTRON	Okay solar	prompt	Hp
18	Chempanamcode	Fingers :	AOC AOCWYT72 P3400389		: Exide	:Essae	HP CIVBRR7J05S
19	Velloorkonam	HP INA021ZVH 1	Vsonic SF711100447 7	ELNOVA	LUMINOUS	AXPERT	HP CNCGY07278
20	Russelpuram	INA812W9Y 8	Zebronic 05EQQBN	KEPTRON 22031213	Femo- imst1500 A1K8G610352	EWI	EPSON
21	Idichakkaplamoodu	Fingers	hp	KEPTRON	microtek	prompt,	Epson
22	Kollayil	Hp INA812W9Y 6		star 12 V 1625VA	exide	electro weigh 189024	Samsung CNF3280554
23	Thottavaram	Hp	Samsung	KEPTRON	exide	prompt	hp
24	Nediyaviraly	HP	HP	Intel	HP	Prompt	Epson
25	Keezhkolla	Windows 10	Samsung	Keptron	Aster	Takyon	Epson/Canon
26	Vlathankara	Acer	Acer	Acer	Exide	Axpert	Epson

### AMC of Weighing scales and computers at BMCCs in Kollam District

SL NO	NAME OF BMCC	COMPUTER	MONITOR	UPS	BATTERY	WEIGHING SCALE	PRINTER
1	AGASTHYACO DE BMCC	COMPANY:H P SERIAL NUMBER: INA908YKS6	COMPANY: view sonic SERIAL NUMBER: W2V24032150 3	COMPANY: Unique max SERIAL NUMBER: 20180L0893	COMPANY: solar SERIAL NUMBER:	COMPANY: prompt SERIAL NUMBER: 18F21670	COMPANY: Epson SERIAL NUMBER: R9GY071706
2	AMBALATHU MKALA BMCC	COMPANY:H P SERIAL NUMBER: INA021ZVG3	COMPANY: HP SERIAL NUMBER: OCM71117G2	COMPANY: Nil SERIAL NUMBER: Nil	COMPANY: EXIDE SERIAL NUMBER: EE00/6EL66	COMPANY: PROMPT SERIAL NUMBER: 09A2934	COMPANY: EPSON SERIAL NUMBER: Q7DY03213
3	ANAYADI BMCC	COMPANY: SERIAL NUMBER:	COMPANY: Dell SERIAL NUMBER: nil	COMPANY: nil SERIAL NUMBER: nil	COMPANY: EXIDE SERIAL NUMBER: A3I1J027538	COMPANY: TRANSWORLD SERIAL NUMBER: 19060822	COMPANY: EPSON SERIAL NUMBER: nil
4	AYANIVELIKU LANGARA BMCC	COMPANY: SERIAL NUMBER:	COMPANY: Hp SERIAL NUMBER: nil	COMPANY: nil SERIAL NUMBER: nil	COMPANY: nil SERIAL NUMBER: nil	COMPANY: MARC SERIAL NUMBER: nil	COMPANY: nil SERIAL NUMBER: nil
5	CHAVARA PATTATHANA M BMCC	COMPANY: CN-06 57 PN (Dell) SERIAL NUMBER: - 64180-4AP- 3UUI	COMPANY: SERIAL NUMBER:	COMPANY: ELNOVA SERIAL NUMBER: E2014101330 0	COMPANY: Luminous SERIAL NUMBER:RBE2 14F1036833	COMPANY: VAMENDU SERIAL NUMBER: 1412010907	COMPANY: EPSON SERIAL NUMBER: G83YO5586
6	CHIRAKKARA EDAVATTOM BMCC	COMPANY: ACER SERIAL NUMBER:UX VTJS1751L423 3938	COMPANY: ACER SERIAL NUMBER: V206HQL	COMPANY: EXIDE SERIAL NUMBER: 92082111128	COMPANY: EXIDE SERIAL NUMBER: 3VM0410082999 91	COMPANY: PROMT SERIAL NUMBER: 18P23159	COMPANY: CANON SERIAL NUMBER: NTNA760137
7	ELAMKULAM NADAKKAL BMCC	COMPANY:H P SERIAL NUMBER: 4CE335CDBF	COMPANY: LENOVO SERIAL NUMBER: V5409539	COMPANY: KEPTRON SERIAL NUMBER: 01148199	COMPANY: Powerflow SERIAL NUMBER:Nil	COMPANY: Transworld SERIAL NUMBER: 17188790	COMPANY: Canon SERIAL NUMBER: YBG10027
8	IVERKALA BMCC	COMPANY: DELL SERIAL NUMBER: D 1918 H	COMPANY: SERIAL NUMBER:	COMPANY: MICROTEK SERIAL NUMBER:	COMPANY: SERIAL NUMBER:	COMPANY: TAKYON SERIAL NUMBER:	COMPANY: EPSON LX 310 SERIAL NUMBER:
9	KALLADA EAST BMCC	COMPANY: SERIAL NUMBER:	COMPANY: LENOVA SERIAL NUMBER:	COMPANY: ELNOVA 2020 SERIAL NUMBER:	COMPANY: LUMINOUS LPT,SWATHY SERIAL NUMBER:1290 MX, AT 27 C 12 V 40 A b	COMPANY: VAMINAD U SERIAL NUMBER:	COMPANY: CANNON SERIAL NUMBER: LBP 6030 b

10	KARUMTHOTT UVA BMCC	COMPANY: HP SERIAL NUMBER: 93928174891	COMPANY:H P SERIAL NUMBER: 3CQ0090D98	COMPANY: Nil SERIAL NUMBER:N il	COMPANY: Nil SERIAL NUMBER: Nil	COMPANY: ESSAE SERIAL NUMBER:G 21523864512	COMPANY: VIPRO SERIAL NUMBER: Nil
11	KOTTARA BMCC	COMPANY: ACER. UXBISIL501 SERIAL NUMBER: 1600302/W0# 0668	COMPANY: DELL SERIAL NUMBER: CN-0657PN- 64180-4AP- 3TXI	COMPANY: ELNOVA SERIAL NUMBER:	COMPANY: LUMINOUS SERIAL NUMBER:	COMPANY: M G SCALE SERIAL NUMBER:	COMPANY: HP NEVERSTOP LASER 1000 A SERIAL NUMBER: CNBRP9X4HC
12	KOTTUKKAL BMCC	COMPANY: LENOVO SERIAL NUMBER: 1180C69614ZV J	COMPANY: Acer SERIAL NUMBER: R41045756	COMPANY: SERIAL NUMBER:	COMPANY: EXIDE SERIAL NUMBER: IGTT-1600	COMPANY: Essae SERIAL NUMBER: G215238634 65	COMPANY: Canon SERIAL NUMBER: WXM79922
13	KULAKKADA BMCC	COMPANY: Del SERIAL NUMBER: 17JLG32	COMPANY: Dell SERIAL NUMBER: CN0657PN641 80-4AC	COMPANY: micro tech SERIAL NUMBER: SWEB1100	COMPANY: Amaron SERIAL NUMBER:	COMPANY: Grace (reel) SERIAL NUMBER: 070301-1322	COMPANY: Epson SERIAL NUMBER: Q7EY310206
14	MEENAD BMCC	COMPANY: SERIAL NUMBER: NOG, ACCITF2N345 0210	COMPANY: DELL 22 SERIAL NUMBER:	COMPANY: nil SERIAL NUMBER:	COMPANY: nil SERIAL NUMBER:	COMPANY: MG Scale SERIAL NUMBER: 0909180	COMPANY: CANON 2010 SERIAL NUMBER: LBP6030B/6040/6 018L
15	PATHARAM BMCC	COMPANY: SERIAL NUMBER:	COMPANY: HP SERIAL NUMBER: nill	COMPANY: ELNOVA SERIAL NUMBER: nill	COMPANY: Luminous SERIAL NUMBER: nill	COMPANY: AXPert SERIAL NUMBER: nill	COMPANY: Canon SERIAL NUMBER: nill
16	PAVUMBA BMCC	COMPANY: DELL SERIAL NUMBER: CN-02C8FJ	COMPANY: SERIAL NUMBER:	COMPANY: KEPTRON SERIAL NUMBER: 06189640	COMPANY: LIVFAST SERIAL NUMBER: JXSEBKSA10795 BL	COMPANY: POINT SERIAL NUMBER:	COMPANY: acer SERIAL NUMBER: UXVJSSIU67G226 6106
17	PUNNAKKULA M BMCC	COMPANY: HP SERIAL NUMBER:	COMPANY: SERIAL NUMBER:	COMPANY: SERIAL NUMBER:	COMPANY: exide SERIAL NUMBER:	COMPANY: TOKYON SERIAL NUMBER:	COMPANY: canon SERIAL NUMBER:
18	THEVALAKKA RA BMCC	COMPANY: SERIAL NUMBER:	COMPANY: Acer SERIAL NUMBER: MMTIKSSO10 706005E94205	COMPANY: nill SERIAL NUMBER: nill	COMPANY: Luminous SERIAL NUMBER: nill	COMPANY: Yes Yes Technology SERIAL NUMBER: nill	COMPANY: nill SERIAL NUMBER: nill
19	THODIYOOR NORTH BMCC	COMPANY: SERIAL NUMBER:	COMPANY: dell SERIAL NUMBER: V196HQL	COMPANY: SERIAL NUMBER:	COMPANY: SF BATTERIS SERIAL NUMBER:	COMPANY: MARC SERIAL NUMBER:	COMPANY: canon SERIAL NUMBER:
20	YEROOR BMCC	COMPANY: Acer SERIAL NUMBER: UXVISIU57G 2265120	COMPANY: A open SERIAL NUMBER: MMA0SSI0029 21014	COMPANY: SERIAL NUMBER:	COMPANY: SERIAL NUMBER:	COMPANY: Venture SERIAL NUMBER: POINT20175 556	COMPANY: Canon SERIAL NUMBER: NTNA760204

**AMC of Weighing scales and computers at BMCCs in Pathanamthitta District**

SL NO	NAME OF BMCC	COMPUTER (CPU)	MONITOR	UPS	BATTERY	WEIGHING SCALE	PRINTER
1	AIMALI	ACER K202Q MMVOC5I001 427008254HA1	HP HP 280 PRO G 5 MT 3CQ0090D7H	V GUARD SLENDER PLUS 600 R-41018628	EXIDE FXP8-XP1000 A4COCO16551	TAKYON TAK 211075	EPSON LQ-310 R9HY030694
2	CHATHANTH ARA	HP 5964014 INA021ZVGJ	HP 5RD66AA 5RD66A7 3CQ0090D6Y	KEPTRON 420/10EXT- 24v 5148477	EXIDE FEMO- IMST1000 A1G8G528769	ESSAE ds215n G215238634 86	HP SUPER JET 1005 BOISB-0207-01 CNKNK9C1NW
3	CHENGAROOR	ACER CO7H201015 UXVD951795E 1100G27	ACER V196HQL MMLXNSS004 404058314203	I BALL IBALL NIRANTAR UPS639 4310C03029	LUMINOUS LPT1276LX- 12V/76AH 13E 154E1 756897	GRACE GR3000 4123	EPSON EPSON L3210 XAGN436899
4	CHERUKUNN AM	WIPRO WTV68C58 13DGQY21400 005	DELL D1918HO CN02C8FJ130 300-835-5W2E- A02	ASSEMBLE D ASSEMBLE D ASSEMBLE D	AMARON AR150TT54 DFA2713W1194 81	MG IND 09 09 180 19430020	EPSON C634D X6N00011
5	KADAPRA	ACER P21-A1 UXVJSS1089E 1905263	DELL D1918HO CN-OKY-J23- BOZ00-16S- 12PE-A08	FINGERS FR-630 UV 90126031	AMARON AAMGO- 00105D31R FAF810BY21684 2	PROMPT OBA 08A2822 OBA 08A2822	CANON MF3010 WXM14898
6	MADAMON	ASUS AC2530V CX90207442	AOC 185LM00019 AOC1TF21015 0928	MICROTEK UPS SEBz 1100V3 19KNKHFB C200926	ROCKET DLAT-AA EST 80(12V, 80AH)	AXPERT AXP 24041094	HP EPSON MI005 CHN8K4N2BY
7	MEMALA	HP 5RD66AA 5RD66A7 3CQ0090D8J	INTEL RV41TNU 00330-80000- 00000-AA502	ELNOVA Q2020 E2013079216	LUMINOUS LPT1276LX- 12V/76AH 13E 154E1 781421	ESSAE- TERAOKA DX45122383 913 DX45122383 913	EPSON C634D X5DZ147176
8	MUNDAPPALL Y	ACER VERITON M200-H310 UXBC7SIE62K 1179715	ACER V206HQL MMLXKSS025 104294274251	KEPTRON UPS 420/10EXT- 24V 3145246	V GUARD SLENDER PLUG 600 VV2107935674	AXPERT G215238634 74 G215238634 74	HP EPSON CC418A CNCHG22622
9	NEDIYAKALA	HP WINDOWS 11PRO 03305-428-77- 036	DELL E178FPC WR979641807 AMGSYS	KEPTRON 420/10EXT- 12 V/24V 3148291	EXIDE 150AH12V IQM0230064895 20	MG SCALE 09/09/180 09/09/180	CANON 220 240V 50/60HZ 3.A RKL10126
10	PARANTHAL	ACER FQC 10528 X18 45392	ACER K202HQL MMTOSSO15 1161141485AG	MICRO SOFT FQC 10528 FQC 10528	V GUARD SLENDER PLUG 600 VV2107934874	ESSAE G215238634 74 G215238634 74	CANON MF3010 WXM83927
11	PERUMPETTY	ANATEL RTL8821CE INA0212VFW	HP HSD-0031-F 3CQ91714PW	KEPTRON 420/EG1100. 12V 923301	EXIDE FIBO-IB-1000 A4C0C002808	PERFECT DT20081 205002	EPSON EPSON L3210 XAGN5445
12	THOLUZHAM	I BALL 1104SA01208 1104SA01208	DELL E1914Hc CN 0657PN- 64180- 4AP71UI	KEPTRON UPS 420/10EXT- 24V 3148781	POWER FLOW ATU80TT ATU80TT	AXPERT AXP-300 1611111	EPSON LX-310 PA71A XQ7EY270970
13	VALLAMKULA M	HP INA021ZVHP INA021ZVHP	HP 5RD66AA 5RD66A7 3CQ0090DBK	V GUARD SLENDER PLUS 600 VV22069589 55	EXIDE FXP8-XP1000 A4COCO15551	GRACE GR3000 4122	HP SEOLA-1802-03 CNB2QD05ND

14	VECHUCHIRA	HP 62647561258 62647561258	AOC T8IWTF2CAL ACNIM AOCWTF2L39 52341	APC BR1100CI- IN EB114600234 0	APC 1100 1100	M.G. SCALES IND 09 09 180 19850022	CANON L11121E 050972-11
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### AMC of Weighing scales and computers at BMCCs in Alappuzha District

SL NO	BMCC NAME	PRINTER	CPU	MONITOR	WEIGHING MACHINE	BATTERY	UPS
1	VALLIKUNNAM	NTNA657016	5964026	3CQ0090D8N	1901218		
2	ONATTUKARA	CNF3280535	5964007	KL112130V GA01824	1611114		
3	THEKKEMURI	NTNA750077	INA021ZVSR	3CQ0090D84	1502028		
4	VALIYAKUZH Y	NTNA657030	IN13380K94	CNK3280FP Q	230121		E20140311219
5	ERUMAKKUZHI	YHW36752	UXUJSSIU57G 2265110	MMT6MSS0 0161202AE9 3E00	TAK221187		
6	NJAKKANAL	NTNA760086	000GJ3	3CQ0090D7 0	24041093	LPT1290HX	E20141013302
7	ELIPPAKULAM	NTNA657023	XQC10528	1N240205V K	1708098		
8	PRAYAR NORTH	Q707060871	INA021ZVUR	3CQ0090DH	22070991		
9	PULIMEL	NTNA657010	X1882081	ZZJLH4TK2 02826V	211901		
10	VALIYAKULA NGARA	R9GY035540	IN14050G27	CX90303073	22031209	LIRN042307 414097SHR M	W2306973158
11	MANNAR	NTNA657033	IN14060FHC	124020CLZ	G21523863469		
12	MUHAMMA NORTH	NTNA760076	221062727	MMT1KSS0 131461611C4 221	1702020	IQ004291745 9664	UC90010066
13	POOCHAKKAL	F16NTNA6570 22	FQC10528	1N240205W B	230121		
14	THRIPOORAK ULANGARA	NTNA657036	X1845382	CNK3280FB T	171250		3QK041011004949
15	KANICHUKUL ANGARA	NTNA754359	FPS5005	3CQ0090D6 5	23122225		
16	KAVUNGAL	NTNA657027	1.50083E+12	IN240206L5	G21523863325	A112D42585 8CK22	
17	AMAYIDA	CNJKK8H1LJ	INA908YKRX	1CR8390KD Q	G21523863491		
18	KALATHIVEED U	CNF3280527	IN14060FMC	IN240205MS	2203121	FIE98EQ,FT E98E	1096021
19	PUNNAPRA WEST	CNCHG22174	3PHLG32	CN0223YY	G21523863285	OBE21AF10 33180,PBE21 4F1034481	E20141013316
20	KATTANAM	KNVM05428	UXVJSSIU57G 10796J3	IN24020CCB	17P1G016		
21	KARUVATA SOUTH	NTNA760090	INA908YKRG	CNK3280FB N	G21523864537		
22	KARAZHMA	CNCGY59664	596400C	3CQ0090D7 2	CX90207947		

**FORM OF AGREEMENT**  
(On Non-Judicial Stamp Paper of Rs.200/-)

THIS AGREEMENT made on the \_\_\_day of \_\_\_\_, 20\_\_ between the Thiruvananthapuram Regional Co-operative Milk Producers' TRCMPU Ltd., Thiruvananthapuram - 695 004 (hereinafter referred to as "the TRCMPU ") of the one part and of \_\_\_\_\_ (hereinafter referred to as "the Contractor") of the other part:

WHEREAS the TRCMPU is desirous that certain goods and ancillary Services should be provided by the Contractor, viz. \_\_\_\_\_ and has accepted a bid submitted by the Contractor in response to the TRCMPU 's Bidding Document Reference No. \_\_\_\_\_ for the supply of those goods and services in the sum of Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_ only) hereinafter referred to as "the Contract Price")

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

- In this agreement words and expressions shall have the same meaning as in the Terms & Conditions in the above-referred Tender Document.
- The following documents shall be deemed to form and be read and construed as part of this Agreement, viz:

The offer and the price schedule(BOQ) submitted by the Contractor:

- (a) The schedule of requirement and the technical specifications in Bidding Document.
- (b) The terms and conditions in Bidding Document :
- (c) The TRCMPU 's Order No. \_\_\_\_\_ dated \_\_\_\_\_.

- In consideration of the payments to be made by the TRCMPU to the Contractor as hereinafter mentioned, the Contractor hereby covenants with the TRCMPU to provide the Goods and Services and to remedy defects therein in conformity in all respects with the provisions of the TRCMPU's Order and Bidding Document.
- The TRCMPU hereby covenants to pay the Contractor in consideration of the provision of the Goods and Services and the remedying of defects therein, the contract price or such other sum as may become payable under the provisions of the Order at the times and in the manner prescribed in the order and Bidding Document.

IN WITNESS whereof the parties hereto have caused this agreement to be executed in accordance with their respective laws the day and year first above written.

Signed, sealed and delivered  
for and on behalf of the within  
named contractor of the other part

Signed, sealed and delivered  
for and on behalf of the within  
named TRCMPU

CONTRACTOR.

MANAGING DIRECTOR.  
TRCMPU Ltd.,

In the presence of witness

In the presence of witness

1. Signature  
Name and address

1. Signature  
Name and address

2. Signature  
Name and address

2. Signature  
Name and address

TRCMPU

CONTRACTOR



## GENERAL TERMS & CONDITIONS

### **1. Inspection:**

The equipment under the purview of your supply should be inspected by your own technical experts at your works, and such Inspection Report should be forwarded to us in triplicate. However the TRCMPU reserves its right to inspect at any stage of fabrication / manufacture of the equipment / material. You should intimate TRCMPU without fail when the equipment is ready for inspection, including the stage wise inspection. You should not proceed with further manufacture and / or dispatch of equipment, without obtaining a clearance certificate after inspection or our written permission. You should forward to us the Test Certificates wherever applicable, obtained from concerned authorities / principal manufacturers either regarding quality of any other details of the items utilized in the process of manufacture / fabrication.

### **2. Dispatch Instructions:**

The materials are to be dispatched to the project site by the mode of transport specified in the order under intimation to us. Depending on the type of material, you shall have to carry out proper packing / crating to avoid breakages in transit. Other details of dispatch such as marking consignee's particulars etc. are mentioned in the Purchase Order. For using any mode of transport other than the specified one, prior concurrence from us in writing should be obtained. All consignments should be dispatched on freight paid basis irrespective of price basis. In the event of freight payable extra by us, you shall have to obtain our prior approval and produce necessary documentary evidence in support of your claims. Unless otherwise stated, the original RR/LR should be sent by Registered Post directly to the consignee along with a copy of invoice and 2 copies of Delivery Challan / Packing List.

### **3. Insurance**

You shall have to arrange all transit risk insurance, warehouse to warehouse basis including storage risk coverage for a period of 6 months from the date of arrival of goods at destination for the items to be supplied by you. In cases where orders are placed on ex-works basis, the premium shall be paid by us at actual to you against production of documentary evidence. In the event of any damage to / loss of consignment in transit, it will be your responsibility to lodge necessary claims with the carriers / underwriters and pursue them till settlement. Since the insurance policy will be obtained in our name, we shall, if required, give you necessary authorization letter authorizing you to lodge and pursue claims on our behalf with the carriers / underwriters. You shall also have to make good the losses / damages occurring in transit by making replacement / payment to us in the first instance; if claims are settled by the underwriters and any amounts are realized by us, the amounts thus realized in settlement of claims shall be reimbursed to you. In other words, the prima facie responsibility for getting compensation for the damages / losses incurred, due to all transit hazards, if any, rests with you.

In cases where the purchase order is placed on "free delivery at site" basis, no insurance premium will be paid by us. However in such cases also, all transit risk insurance policy must be obtained to safeguard your own interest and to protect the material against transit hazards.

### **4. Delivery**

The stipulated delivery time given in the Purchase Order is the essence of this contract. You must therefore, strictly adhere to the delivery schedule mentioned in the Order.

### **5. Demurrage**

You shall bear and reimburse to us full demurrage if any, paid by reason of delay on your part in forwarding the original dispatch documents at the destination mentioned in the Purchase Order.

### **6. Rejection:**

We reserve the right to reject the goods either in part or full if at the time of delivery, if it is noticed that the goods supplied do not conform to the specifications / description given in the Purchase Order. The rejection, if any, will be intimated to you in writing within a reasonable time. You will be liable to repair/replace the rejected goods within the stipulated time. Till the repair / replacement is made, the rejected goods shall be lying at your risk, cost and responsibility. If you do not arrange to repair / replace the rejected goods within the period stipulated by us, we may dispose of such goods at your risk and in the manner which we think fit. We shall be entitled to retain the proceeds of disposal either in part or full towards the expenses incurred on storage, handling and disposal of the

rejected goods. We shall also be entitled to recover the expenses made by us on storage and handling of such rejected goods till the goods are removed from our premises/stores.

**7. Liquidated Damages and Recovery of Advance:**

The accepted delivery schedule of supply and/or installation shall be governed by the Liquidated Damages and Recovery of Advance clause. Each unit of an item shall be delivered to destination and ready for operation not later than the delivery date specified in the purchase order. If you fail to deliver any of the goods or perform the services within the time period(s) specified in the purchase order, TRCMPU shall without prejudice to its other remedies under this purchase order, deduct from the order price as liquidated damages, a sum equivalent to 0.5% of the full Purchase order value for each week of delay. The total amount so deducted shall not exceed 5% of the purchase order value. Once the maximum is reached the TRCMPU may consider cancellation / termination of purchase order.

In case you fail to supply the equipment within the stipulated delivery period plus 20% of the same as grace period, subject to a minimum of 15 days, the purchase order shall stand cancelled and the supplier shall refund the advance, if paid, along with interest at the rate of 18% per annum compounded quarterly on the last day of March, June, September and December, on the advance paid, for the entire period for which the advance was retained by the supplier. This will be without prejudice to other remedies like risk purchase etc. Any incremental taxes, duties and levies on account of the delay in the execution of the purchase order by you will be to your account.

**8. Guarantee**

The supply of equipment as well as installation, if entrusted, shall have to be carried out by you to the entire satisfaction of TRCMPU. You shall also guarantee to repair / replace without any extra cost, the items or parts thereof, if found defective due to bad designing, workmanship or substandard material brought to your attention within 12 months from the date of putting on use / commissioning or 18 months from the date of receipt of material at site whichever is earlier. If it is necessary to send the defective equipment or parts thereof to your works for repair / replacement, without forming any precedence, the cost of repacking, loading, unloading, transportation from the site to your works and back to site shall have to be borne by you.

The guarantee however does not cover any damage resulting from normal wear and tear or improper attendance or mishandling of the equipment during repairs by personnel other than the supplier or his authorized agents.

In case of installation jobs you shall have to guarantee the complete installation for satisfactory performance for a minimum period of 12 months from the date of commissioning of the plant / equipment. Any defect arising out of faulty erection / installation or use of substandard material or workmanship shall have to be rectified by you at your cost.

**9. Warranty**

You must provide a warranty for a minimum period of 12 months from the date of commissioning of the equipment for satisfactory performance of the supplied equipment according to the designed / rated / installed capacity or any other norms fixed by TRCMPU.

**10. Specifications & Manuals:**

Operation and maintenance manuals and service instructions along with the drawings showing details of part list against each item of your supply be sent to us in triplicate. **You should also furnish us service requirements like water, electricity, lubricant, air etc., for each equipment wherever applicable.**

You shall provide a list of spare parts, which will be required for the equipments supplied by you for at least one year of normal operation with the names and the addresses of the manufacturers from whom they can be procured. The list should contain the code numbers of the parts which are required to be procured, in addition to the machine number, models etc.

**11. Submission of Bills :**

Bills in triplicate under Registered Post, stating therein our Purchase Order reference along with necessary copies of Dispatch documents are to be sent to the respective Office. Unless otherwise

stated the payment shall be made to you by Crossed Account Payee cheque by post according to the terms of payment mentioned in the Purchase Order.

**12. Drawings.**

Drawings of the equipment with all structural details/dimensions, material specifications, bill of materials, etc shall be forwarded to the TRCMPU Ltd to enable them to prepare the site to facilitate installation of the equipment immediately on receipt of the same. It is your responsibility to take site measurement, prepare detailed drawing and submit the same for your approval. The drawing shall include all the items for completing the work in all respects.

**13. Cancellation of Contract**

We shall be free to cancel our order either in part or full, in the case of non-delivery of material / non-completion of installation within the stipulated delivery period or breach of any of the clauses mentioned herein. Consequential losses if any, on account of our getting installation done or obtaining supplies from alternative sources besides payment of higher price shall be recovered from you.

**14. Sub- Contract**

In the event of awarding sub contract to any party / parties by you for the manufacture / supply / erection of any parts / spares / components that will be used in the ordered equipment, you must furnish us details about your sub signature of bidders, their experience, specialization etc. The sub-contract can be awarded by you only after obtaining written approval from us. In the event of sub-contract also the prima facie responsibility rests on you regarding quality, quantity, guarantee / warranty of the materials supplied by the sub-signature of bidders.

**15. Force Majeure**

The terms and conditions mutually agreed upon shall be subject to Force Majeure Clause. Neither the supplier nor the purchaser shall be considered in default in performance of his / their obligations here under if such performance is prevented or delayed because of war, hostilities, revolution, civil commotion, strike, epidemic accident, fire, wind, flood, earthquake or because of any law order proclamation, regulation or ordinance of any Government or of any act of God or any other cause whether of similar or dissimilar nature, beyond the reasonable control of the party affected. Should one or both the parties be prevented from fulfilling his / their contractual obligations by a state of Force Majeure lasting continuously for a period of six months, the two parties should consult each other regarding the future implementation of the contract / purchase order.

**16. Power**

Power will be supplied free of cost at one point. The bidder shall make his own arrangements to provide necessary cables isolators etc to tap the power to the point of requirement during erection work, as per standards.

**17. Arbitration**

In case of any dispute, the Registrar of Co-operative Societies of Kerala State shall be the sole Arbitrator as per the provisions of Kerala Co-operative Societies Act 1969.

**18. Employees state insurance**

The contractor shall arrange for insurance etc. of his people employed for erection and installation work as per ESIC act workman compensation and any other provision to meet statutory requirement of various labour Act / Rules. In case of accident to any of the workers during the period of installation, TRCMPU shall not bear any liability what so ever, the entire responsibility primary and final in this respect will be that of contractor.

**19. Jurisdiction**

THIRUVANANTHAPURAM (KERALA) Only

Managing Director

Sd/-