



**THIRUVANANTHAPURAM REGIONAL CO.OPERATIVE MILK
PRODUCERS' UNION LTD. KSHEERA BHAVAN, PATTOM,
THIRUVANANTHAPURAM –695 004**

Bid Ref. No.514/TRU/PC/2018

TENDER FOR

**Supply of Briquettes to Thiruvananthapuram & Kollam
Dairies**

2019

BID FORM

1. Registered Name of Bidder :

2. Address :

3. Telephone

i) Land phone :

ii) Mobile :

iii) E-mail :

iv) Fax :



THIRUVANANTHAPURAM REGIONAL CO.OPERATIVE MILKPRODUCERS' UNION LTD.

KSHEERA BHAVAN, PATTOM, THIRUVANANTHAPURAM –695 004

Phone Nos. 2558850, 2446845 Fax: 2449567, E-mail [ID - trcmpuproj@gmail.com](mailto:trcmpuproj@gmail.com)

NOTICE INVITING TENDER

The Managing Director, Thiruvananthapuram Regional Co-operative Milk Producers Union Ltd (TRCMPU Ltd) invites online bids from reputed Manufacturers / Authorized dealers for the supply of briquettes to Thiruvananthapuram & Kollam Dairies.

1.	Tender No. & Date	514/TRU/PC/2018 Dated, 21/01/2019
2.	Item of Work	Supply of briquettes to Thiruvananthapuram & Kollam Dairies.
3.	Specification	Attached
4.	Quantity Required	Thiruvananthapuram Dairy -125MT/ Month Kollam Dairy - 65MT/ Month
5.	Bid Submission Fee	Rs.1000/-
6.	Earnest Money Deposit	Rs.10000/- (Rupees Ten Thousand Only)
7.	Estimated value of monthly supply	Rs.13.3 Lakhs
8.	Date and Time of Publication of e- tender.	21/01/2019, 2pm
9.	Date of Submission of e-tender	21/01/2019, 2.30 pm to 07/02/2019, 2 pm
10.	Date and time of opening of e-tender	08/02/2019, 2.30 pm
11.	Place of Opening	TRCMPU Ltd., Ksheera Bhavan, Pattom Thiruvananthapuram-695004.
12.	Bid Validity	90 Days
13.	Warranty	12 months warranty from the date of commissioning.
14.	Delivery period	Based on the requirement of the unit, One year from the date of Confirmed order .

MANAGING DIRECTOR

Terms & Conditions for e-Procurement

This tender is an e-Tender and is being published online for work / supplying of equipment as mentioned in the Invitation to bid. The tender is invited in two cover system from the registered and eligible manufacturers / suppliers through e-procurement portal of Government of Kerala (<http://www.etenders.kerala.gov.in>). Prospective bidders willing to participate in this tender shall necessarily register themselves with above mentioned e-procurement portal.

The tender timeline is available in the critical date section of this tender published in www.etenders.kerala.gov.in.

A) Online Bidders registration process:

Bidders should have a Class II or above Digital Signature Certificate (DSC) to be procured from any Registration Authorities (RA) under the Certifying Agency of India. Details of RAs will be available on www.cca.gov.in. Once, the DSC is obtained, bidders have to register on www.etenders.kerala.gov.in website for participating in this tender. Website registration is a one-time process without any registration fees. However, bidders have to procure DSC at their own cost.

Bidders may contact e-Procurement support desk of Kerala State IT Mission over telephone at 0471-2577088/188/388 or 0484-2336006, 2332262 or 0497-2764788, 2764188 or 0483-273294 or through e-mail: etendershelp@kerala.gov.in or helptender@gmail.com for assistance in this regard.

B) Online Tender Process:

The tender process shall consist of the following stages:

- i) **Downloading of tender document:** Tender document will be available for free download on www.etenders.kerala.gov.in from the date & time of publication of e-tender, till the last date & time for online submission of e-tender. However, tender document fees shall be payable at the time of bid submission as stipulated in this tender document. Downloading of tender documents will not be possible after the date specified above.
- ii) **Pre-bid meeting:** Refer page 3 of the tender document
- iii) **Publishing of Corrigendum:** All corrigenda shall be published on www.etenders.kerala.gov.in and shall not be available elsewhere.

- iv) **Bid submission:** Bidders have to submit their bids along with supporting documents to support their eligibility, as required in this tender document to www.etenders.kerala.gov.in . No manual submission of bid is allowed and manual bids shall not be accepted under any circumstances.
- v) **Opening of Technical bid and bidder short-listing:** Technical bids will be opened, evaluated and shortlisted as per the eligibility and technical qualification. All documents in support of technical qualification shall be submitted online as well as offline within the due date and time. Failure to submit the documents will attract disqualification. Bids shortlisted by this process will be taken up for opening the financial bid.
- vi) **Opening of financial bids:** Bids of the qualified bidders shall only be considered for opening and evaluation of the financial bid on the date and time mentioned in the critical date section.

C) Documents comprising bid:

i) First Stage (Pre qualification or Technical cover based on 1 cover or 2 cover tender system):

Pre-Qualification or Technical proposal shall contain the scanned copies of the following documents which every bidder has to upload.

- A. Copies of original documents defining the constitution or legal status, place of registration and principal place of business of the company or firm or partnership or if a joint venture, of each party there to constituting the bidder.
- B. Copies of Sales tax & service tax registration certificate.
- C. Details of experience and past performance of the bidder (or of each party to a joint venture) on works of similar nature, and details of current work in hand and other contractual commitments shall be submitted. Customer's full address, contact persons, contact telephone number and e-mail ID are to be furnished.
- D. The bidder should be in same business as Supplier / manufacturer for which the bid is invited for a minimum period of two years at the time of bid opening.
- E. The bidder's annual financial turnover during any one of the last two years shall not be less than twice the probable quarterly contractual value of the supply.
- F. The bidder shall have a production capacity of at least 200 Metric Ton per month.
- G. The bidder shall furnish a copy of the Income tax Returns for the previous year in original or certified true copies.

The department doesn't take any responsibility for any technical snag or failure that has taken place during document upload.

ii) The Second Stage (Financial Cover or as per tender cover system):

The Bidder shall complete the Price bid as per format given for download along with this tender.

Note: - The blank price bid should be downloaded and saved on bidder's computer without changing file-name otherwise price bid will not get uploaded. The bidder should fill in the details in the same file and upload the same back to the website.

Fixed price: Prices quoted by the Bidder shall be fixed during the bidder's performance of the contract and not subject to variation on any account. A bid submitted with an adjustable/variable price quotation will be treated as non-responsive and rejected.

D) Tender Document Fees and Earnest Money Deposit (EMD)

The Bidder shall pay a tender document fee and Earnest Money Deposit or Bid Security as given in the Tender Inviting Notice. The Bid security is required to protect the purchaser against risk of Bidder's conduct, which would warrant the forfeiture of security.

Online Payment modes: The tender document fees and EMD can be paid in the following manner through e-Payment facility provided by the e-Procurement system:

State Bank of India Multi Option Payment System (SBI MOPS Gateway): Bidder are required to avail Internet banking facility in any of the below banks for making tender remittances in e-Procurement system.

A) Internet Banking Options (Retail)			
1	Allahabad Bank	29	Janata Sahakari Bank
2	Axis Bank	30	Karnataka Bank
3	Andhra Bank	31	Karur Vysya Bank
4	Bandan Bank	32	Kodak Mahindra Bank
5	Bank of Bahrain and Kuwait	33	Lakshmi Vilas Bank
6	Bank of Baroda	34	Mehasana urban Co-op Bank
7	Bank of India	35	NKGSB Co-operative Bank
8	Bank of Maharashtra	36	Oriental Bank of Commerce
9	Bassein Catholic Co-operative Bank	37	Punjab and Maharastra Co-operative Bank
10	BNP Paribas	38	Punjab National Bank
11	Canara Bank	39	Punjab and Sind Bank
12	Catholic Syrian Bank	40	RBL Bank

13	Central Bank of India	41	Saraswat Cooperative Bank
14	City Union Bank	42	Shamrao Vithal Cooperative Bank
15	Corporation Bank	43	South Indian Bank
16	Cosmos Bank	44	Standard Chartered Bank
17	DCB Bank	45	State Bank of India
18	Dena Bank	46	Syndicate Bank
19	Deutsche Bank	47	Tamilnadu Mercantile Bank
20	Dhanalaxmi Bank	48	Tamilnadu Cooperative Bank
21	Federal Bank	49	The Kalyan Janatha Sahakari Bank
22	HDFC Bank	50	TJSB Bank(Erstwhile Thane Janata Sahakari Bank)
23	ICICI Bank	51	UCO Bank
24	IDBI Bank	52	Union Bank of India
25	Indian Bank	53	Vijaya Bank
26	Indian Overseas Bank	54	YES Bank
27	Indus Ind Bank	55	United Bank of India
28	Jammu & Kashmir Bank		

B) Internet Banking Options (Corporate)

1	Bank of Baroda	19	Karur Vysya Bank
2	Bank of India	20	Kodak Bank
3	Bank of Maharashtra	21	Lakshmi Vilas Bank
4	BNP Paribas	22	Oriental Bank of Commerce
5	Canara Bank	23	Punjab and Maharastra Coop Bank
6	Catholic Syrian Bank	24	Punjab and Sind Bank
7	City Union Bank	25	Punjab National Bank
8	Corporation Bank	26	RBL Bank
9	Cosmos Bank	27	Shamrao Vithal Cooperative Bank

10	Deutsche Bank	28	South Indian Bank
11	Development Credit Bank	29	State Bank of India
12	Dhanalaxmi Bank	30	Syndicate Bank
13	Federal Bank	31	UCO Bank
14	HDFC Bank	32	Union Bank of India
15	ICICI Bank	33	UPPCL
16	Indian Overseas Bank	34	Vijaya Bank
17	Janata Sahakari Bank	35	Axis Bank
18	Jammu & Kashmir Bank		

During the online bid submission process, bidder shall select SBI MOPS option and submit the page, to view the **terms and condition** page. On furtherer submitting the same, the e-Procurement system will redirect the bidder to MOPS Gateway, where two options, mainly **SBI and other banks*** will be shown. Here, bidder may proceed as per below.

(a). SBI Account holders shall click **SBI** option to with its Net banking facility, where bidder can enter their internet banking credentials and transfer the tender fee and EMD amount.

(b). Other bank account holders may click **other banks** option t view the bank selection page. Here bidder can select from any of the 54 banks to proceed with its net banking facility, for remitting the tender payments.

*Transaction charges for other banks vide SBI Letter No. LHO/TVM/AC/2016-17/47- 1% of transaction value subject a minimum of Rs.50/- and maximum of Rs.150/-

Any transaction charges levied while using any of the above modes of online payment has to be borne by the bidder. The supplier/contractor's bid will be evaluated only if payment status against bidder is showing "Success" during bid opening.

E) SUBMISSION PROCESS:

For submission of bids, all interested bidders have to register online as explained above in this document. After registration, bidders shall submit their Technical bid and financial bid online on www.etenders.kerala.gov.in along with online payment of tender document fees and EMD.

For page-by-page instructions on bid submission process, please visit www.etenders.kerala.gov.in and click “Bidders Manual Kit” link on the home page.

It is necessary to click on “Freeze bid” link/icon to complete the process of bid submission otherwise the bid will not get submitted online and the same shall not be available for viewing/opening during bid opening process.

SPECIAL TERMS & CONITION

Tender for Supply of Briquette to Thiruvananthapuram & Kollam Dairies

Thiruvananthapuram Regional Co- op Milk Producers Union Ltd invites competitive rates for the supply of briquettes to Thiruvananthapuram & Kollam Dairies, subject to the following terms and conditions.

1. Eligibility and qualification requirements:
 - 1.1 To be eligible for the award of contract, bidder shall provide satisfactory evidence to the Thiruvananthapuram Regional Co-op Milk producers Union Ltd regarding their eligibility, capacity and adequacy of resources to carry out the contract effectively. To this end all bids submitted shall include the following information.
 - H. Copies of original documents defining the constitution or legal status, place of registration and principal place of business of the company or firm or partnership or if a joint venture, of each party there to constituting the bidder.
 - I. Copies of Sales tax & service tax registration certificate.
 - J. Details of experience and past performance of the bidder on works of similar nature, and details of current work in hand and other contractual commitments shall be submitted. Customer’s full address, contact persons, contact telephone number and e-mail ID are to be furnished.
 - 1.2 **For the purpose of this particular contract, bidder should meet the following qualifying criteria as minimum:**

1. The bidder should be in business as Manufacturer / Supplier of briquette for a minimum period of two years at the time of bid opening.
 2. Annual financial turnover during the last two years shall not be less than twice the probable quarterly contractual value of the supply.
 3. The bidder shall have a production capacity of 200MT / Month.
 4. The bidder shall furnish documentary evidence for the above including copy of Income tax Returns (certified true copies) for the previous two years failure of which will lead to disqualification.
2. **Tender Fee & Earnest Money Deposit**
- a) The Tender fee and EMD as given in the invitation to bid shall be accepted through online NEFT transaction through the site www.etenders.kerala.gov.in.
 - b) The EMD of the successful bidder shall be released after the signing of the agreement and submission of performance security.
 - c) EMD of the unsuccessful tenderer shall be released after the award of the contract and execution of agreement by the successful tenderer.
 - d) No interest shall be paid for the EMD for the period for which it lies in deposit.
3. **Agreement:** - The successful bidder has to execute a contract agreement on a Kerala stamp paper worth Rs.200/- within 15 days of receipt of order.
4. **Security deposit:** The successful bidder has to remit security deposit of Rs.50000 /- at this office within 15 days from the date of order. It shall be released only after the satisfactory completion of the contract period. No interest shall be paid for the period during which the Security Deposit lies in deposit.
5. **Delivery Address:** -
- i. Thiruvananthapuram Dairy
TRCMPU Ltd, Ambalathara, Poonthura PO, Thiruvananthapuram-26
 - ii. Kollam dairy
TRCMPU Ltd, Thevally PO, Kollam-9
6. **Terms of payment**

Full payment shall be released on satisfactory delivery of each consignment and based on the actual weight of the materials received at the respective Dairy plants.

7. **The Tender should be submitted as follows**

Online Cover I

1. Details of Tender fee and EMD details.
2. Documents to prove the qualifying criteria as mentioned in clause 1 above.
 - Scanned copy of Sales Tax & Service Tax registration certificates.
 - Scanned copy Income Tax returns filed for last two years.
 - Copy of audited P&L statement and Balance Sheet for the past two years.
 - Details of previous executed orders along with address of clients, contact person, contact no, e-mail ID etc.
 - Details of contracts on hand and other contractual commitments.

Online Cover – II

Price bid in the prescribed form available as BOQ in the website www.etenders.kerala.gov.in

3. **Note to Bidders:**

- i) Bidders are advised to note the Tender Id and Tender No. & Date for reference.
- ii) All uploaded documents should contain the signature and the office seal of the bidder/authorized persons.
- iii) The Managing Director, TRCMPU Ltd., is empowered to reject any or all the bids without assigning any reason.
- iv) The TRCMPU does not blind itself to accept the lowest offer and reserve the right to accept any offer without assigning any reason. The bidders shall not have any claim in this regard.
- v) **Hard copies of the documents mentioned under cover 1 and copy of this tender document duly signed on all pages to be submitted within a day or two from the date of opening. Non submission of hard copies by the bidder shall lead to rejection of their offer.**

Technical Specification

Specification of briquette to be supplied:

- Calorific value should not be less than 4000 Kcal/Kg. (Test certificate to be produced along with Tender)
- Moisture content should be less than 10%
- Size of briquette shall be 4" dia, and length not to exceed 12"

General Terms & Conditions

1. Document. The details such as calorific value, moisture content etc of the item intended to be supplied, should be furnished with the offer.
2. Price Basis. All prices must be quoted on FOR plant basis including GST and Freight on Road etc. Nothing shall be paid extra. The unloading shall be borne by the respective Dairy. The rate shall be firm for the entire duration of the contract.
3.
 - i) The TRCMPU does not bind itself to accept the lowest offer and reserves the right to accept any offer / offers in part or full without assigning any reason.
 - ii) The TRCMPU reserves the right to negotiate with bidder / bidders and also the right to reject any or all the offers without giving any reason.
 - iii) The bidder shall have to pay liquidated damages @) 0.5% (Half percentage) per week, for the delay in supply subject to the maximum of 5 % of the value of each supply.
 - iv) The TRCMPU shall not be liable for any damage or compensation, in consequence to any accident or injury to any workman or other persons employed by the contractor.
 - v) The supply to be carried out without affecting the day to day operation of the dairy.

Sd/-
Managing Director